

**Minutes - General Meeting
Under The Canopy (UTC) Board
August 20th, 2024 6:00 p.m.
At 1110 S. Yale Ave, Tulsa OK**

Persons who require a special accommodation to participate in these meetings should contact the Under the Canopy offices, 1110 South Yale Avenue, Tulsa, Oklahoma, 74112, (918) 205-1193, or via Email: info@underthecanopy.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Authority: Title 25 Oklahoma Statutes, Section 311.A.1.

Minutes taken by Kristin Miller, Operation Manager UTC

1. The meeting was called to order by: Stan at 6:09 pm
2. Those Board members present: Stan Khrapak, Shan Glandon, Barbara Bartlett, Allison Irby Vu, Patrick Boulden.
 - a. Board member(s) not present with notified absence:
 - b. Also present: Margaritte Arthrell-Knezek, Executive Director
 - c. Welcome Allison Irby Vu in person! our new Board Treasurer.
 - d. Welcome Andy Evans and Andrea Murrell for the finance training.
3. **REMINDER:** –Memorialize the vote: Stan moved and Barbara seconded to hire 1 Architecture to contract their services with an estimated cost of \$20K for an estimated \$500K renovation project. Those saying aye: Stan, Barbara, Patrick, and Shan.
4. **FOR VOTE AND/OR APPROVAL** – These items are for consideration, discussion, and possible approval, denial, adoption, amendment, or revision:
 - a. Minutes from the July 30th 2024 meeting. Motion by Patrick for approval subject to removal of yellow highlighting and fixing of outline formatting. Seconded by Barbara, all vote aye.
5. **OLD BUSINESS: none**
6. **DISCUSSION:** *Other than discussion, no action by the board will be taken.*
 - a. Finance Training with Andy Evans of the Oklahoma Public School Resource Center.
7. **NEW BUSINESS**

New business is any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of this agenda. 25 O.S. Subsection 311.A.10.

8. PUBLIC COMMENTS

9. ADJOURNMENT

- a. The meeting was adjourned at: 8:10 pm
- b. Regular Board meeting: August 27th, at 6:00 pm